



CULTURAL HOMESTAY INTERNATIONAL

CHI BRINGS PEOPLE TOGETHER SINCE 1980!

JOB DESCRIPTION

USA WORK & TRAVEL PROGRAM



Employer Information

Employer name: Corolla Foods Inc
Type of business: Restaurant
Job location: Mike Dianna's Grill Room
City: COROLLA
State: NC
Zip: 27927
Website: www.grillroomobx.com

Why choose us?

We provide a great working environment where everyone is friendly and nice. This is our #1 rule. We are located at the beach and we have live music and museums all within walking distance.

Cultural exchange activities

We have a historic Whale Head Park, the Currituck Lighthouse, Wright Brothers "First in Flight" Memorial Park, The Beach, kayaking and fishing available.

Position

Job title: Restaurant Worker

Job description and required skills: You will be assigned one of the below positions after your arrival at this employer and you will be paid accordingly.
Dishwasher: Clean dishes, kitchen, food preparation equipment, or utensils. Wash dishes, glassware, flatware, pots, or pans, using dishwashers or by hand. Bus person: Maintains the cleanliness and sanitation of the dining area, including all tables and chairs. Restocks the dining room and side stations with tableware, flatware, utensils, condiments and linen. Prep cook: Prepare cooking ingredients by washing and chopping vegetables, cutting meat etc. Prepare simple dishes such as salads, entrees etc.

English level required: advanced

Hourly wage (before taxes): \$10-Kitchen, \$7.25-Bussperson

Position ID: 34233



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Position Information

Tips:	Busser only
Bonus:	no
Estimated hours per day:	7
Number of days per week:	5
Possibility of students getting more than estimated hours:	average
If so, is overtime paid at the rate of 1.5 hourly, after 40 hours of work per week?	yes
Earliest start date:	05/20/2017
Latest start date:	06/05/2017
Earliest end date:	09/01/2017
Latest end date:	09/30/2017
Is the employer willing to hire couples?	yes
Is the employer willing to hire group of friends?	yes
Are meals included?	yes
Is a drug test required?	no
Is Skype interview required?	no
Do students complete an additional application upon arrival?	no
Possibility to find a second job in the area	yes

Second jobs require you to contact CHI at chiwt@chinet.org or 1-800-432-4643 to receive the required form. The new potential employer will need to complete it. Both you and the employer will need to sign and return it to CHI for approval.

You can work with a new secondary employer ONLY AFTER you have received written authorization from CHI.

Additional comments regarding second job:	There is a possibility of finding 2nd jobs in the area, former students who have worked for us were able to do so.
How soon after arrival will participants begin working?	Within 2 days.
Specific instructions for arrival to employer:	Please let your employer know as soon as you get your flight information in order for them to arrange pick up and orientation day for you.
Is training required?	yes
Conditions of training:	Training will be paid at a regular rate and the duration depends on the position you have been assigned to.
Is there possibility to change positions?	yes
Are students required to wear a uniform?	yes
Does employer provide uniform?	no
Cost of uniform:	aprox. \$60
Is uniform refundable?	no



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Do students need to purchase specific clothes or footwear? yes

If so, details for clothing: Bus person need to wear black pants or skirts (girls) and a solid black shirt. Kitchen Staff needs a hair restraint and clothes that you do not mind getting dirty and closed toed shoes.

Additional information:
 You will be assigned a position after you arrival at this employer. You can be either a dishwasher, prepcook or busperson. Please keep in mind that the busperson will get a tip % which is usually between \$15-\$30 a shift. Please be ready to stand for long shifts and work in a very fast paced environment. Please inform your employer on your arrival plans.

Housing Information

Housing name: SU17 - Corolla Foods Inc.

TBA

City: Corolla, NC

Fax:

Contact:

Email:

Website:

Is student required to sign a separate housing contract? no

Type of housing: House

Estimated cost of housing per week: \$100 per student, per week

Is housing cost deducted from paycheck? no

Is housing deposit required? yes

Deposit amount: \$100-\$200

Is housing deposit refundable? no

Utilities included: no



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Is the housing mandatory?	no
Can students find alternative housing during their stay?	no
Location of work site best described as:	Ocean
Location details:	If you enjoy the sun, beach, reading, site seeing and lighthouses, this is the place for you. If you're looking for a big city atmosphere, this is not the place for you. The only transportation services are taxi or Uber.
Average daily temperature:	80 F & up; very humid
Community or regional website:	www.outerbanks.org
Nearest cities:	Elizabeth City Population: 18,683
Distance to nearest cities:	23 miles
What to wear:	Swimsuit, shorts, tank tops, light jacket, jeans, t-shirts.
Available public transportation:	Taxi-Uber
Public transportation access:	Limited
Accessible amenities (by walking or public transportation):	
Food market:	yes
Shopping mall:	no
Post office:	no
Bank:	yes
Movie theater:	yes
Restaurants:	yes
Fitness center:	yes
Laundry:	yes
Internet café:	yes
Public library:	yes



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Suggested Travel Information

Nearest international airport:	Norfolk International Airport (ORF)
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Transportation from airport to employer and / or housing:	Bus
Nearest bus station (to the airport):	Downtown Norfolk
Bus information (web site):	www.greyhound.com
Nearest train information (to the airport):	Norfolk
Train information (web site):	www.amtrak.com
If participant arrives after hours suggested, overnight accomodation:	Hotel
Cost per night:	\$100
Transportation to overnight accomodation:	Taxi
Transportations cost:	\$50-\$60
Specific instructions:	Please let your employer know ahead of time your flight information and please take a bus to Elizabeth City NC, where you will be picked up by your employer.

Social Security Information

Does the company require students to have Social Security number before arriving to the work place?	no
Does the company provide Social Security application assistance?	yes
If so, details:	Yes your employer will take you to the Social Security Office.
Where is the closest Social Security office?	Elizabeth City
How far is the Social Security office from the work place?	23 miles

Corolla Foods, Inc. - Corolla, NC

Welcome to the Outer Banks of North Carolina. The Outer Banks is known for its quiet and relaxing atmosphere. If you are looking for nightlife and big city atmosphere, this is not the place for you. Mike Dianna's Grill Room, is a family friendly restaurant in the beautiful town of Corolla!



This restaurant is a fun, fast paced, never dull work environment. Everyone is friendly and nice! They also have live music on the deck, in the evenings. You don't want to miss the Wild Horses that freely roam the Corolla Beaches! Enjoy your summer!!





WELCOME LETTER
Cultural Homestay International

Corolla Foods, Inc.

777 Sunset Blvd.
Corolla, NC 27927

Employer contact information

Meghann Pauls
Email: meghann@grillroomobx.com
Phone: (252) 453-4336

Hello Participants,

My name is **Wendie Mewszel**, and I am your local Program Coordinator through Cultural Homestay International. I will be helping you prepare for your exciting summer in the Outer Banks of North Carolina! This packet contains very important information regarding your travels, so please be sure to **READ IT IN FULL**, and print a copy to bring with you to the United States.

* If you have not yet purchased a plane ticket, you should do so as soon as possible. **Let CHI and your employer know your flight information!**

***IF YOU WERE DENIED YOUR VISA AND ARE RECEIVING THIS EMAIL RESPOND TO THE SENDER AND LET THEM KNOW YOU ARE NOT COMING!**

If you have any question, please don't hesitate to contact me at **chiwendy@chinet.org**.

For general questions and emergencies, you may always contact CHI's Main Office at 1(800) 432-4643.

Have a safe trip!

Sincerely,

Wendie Mewszel, Program Coordinator/ESM Assistant
Cultural Homestay International
Outer Banks, North Carolina & Virginia
Facebook page: <https://www.facebook.com/chisoutheasternregion/>

1. BEFORE DEPARTURE

Read your CHI Student Handbook. You should have received this from your agency.

Bring:

- Documents: Passport, J- 1 Visa, DS 2019, sponsorship letter, job offer
- \$1000 US available (transportation from airport, housing deposits, food, etc.)
- Carry On (a change of clothes, medicines, copy of this letter) Always keep your important paperwork with you while traveling. Do NOT pack it!
- Contact your employer by email to notify him/her of your specific arrival time.
- Plan your flight accordingly: if your final destination is 5 hours away, make sure your flight arrives early in the morning.
- **Log into www.sevis.org as soon as you know your flights so you can enter your flight information!**

2. CONTACT YOUR EMPLOYER

The contact person of Corolla Foods, Inc. is **Meghann Pauls**; you must contact **Meghann** and **CHI** and let us know your flight information, so we know exactly when you will be arriving!

Please email **Meghann Pauls** immediately at meghann@grillroomobx.com . **Please also email myself (Wendie Mewszel) at chiwendy@chinet.org, with your exact arrival information and to confirm receipt of this letter!**

Grooming requirements: Bus Persons need to wear black pants or skirts, and a solid black shirt. Kitchen staff needs a hair restraint, and clothes that the student doesn't mind getting dirty, and closed toed shoes.

3. HOUSING:

We are currently seeking housing. The housing information will be updated very soon!

4. TRANSPORTATION OPTIONS FROM THE AIRPORT, TO THE ELIZABETH CITY, NC BUS STATION:

Brian Valentine:

Transportation service to/from the Outer Banks.

Email: briankvalentine@yahoo.com

Phone: 757-770-2627

Need A Ride:

Any time to/from Norfolk/Elizabeth City

Contact Name: Derry

Phone Number: 252-548-1544

email: needaride2013@gmail.com

Dawn Goninan: Norfolk transport is \$75 for the first person and \$25 for each additional person. Elizabeth City is \$40 for the first person and \$15 for each additional person. Phone: 252-207-3309
Email: dawngoninan@gmail.com

A1 Taxicab

252-599-7777 – Norfolk, Elizabeth City Bus station & airport service. They also speak Russian.

PLEASE CONTACT THE EMPLOYER (MEGHANN PAULS), TO LET HER KNOW WHEN YOU WILL BE ARRIVING AT THE BUS STATION IN ELIZABETH CITY. SHE WILL ARRANGE FOR SOMEONE TO PICK YOU UP, AND BRING YOU TO YOUR HOUSING. DO NOT GO DIRECTLY TO THE RESTAURANT.

SEVIS

Before you arrive in USA- Log in to www.sevis.org and enter your flight information as soon as you purchase your flight ticket.

After you arrive in USA - Log into the SEVIS system within THREE days of your arrival to the United States!

Any delay can affect your Social Security Card application, which then affects WHEN YOU CAN START WORKING! VALIDATE YOUR SEVIS STATUS IMMEDIATELY!

- a. Log in to www.sevis.org. If you can't log in then you need to call us.
- b. IMMEDIATELY call CHI to complete the SEVIS validation process: 1(800) 432-4643.
- c. Refer to your Student Handbook if you need specific instructions about how to log in. (Most public libraries have internet access – speak with library staff about your temporary stay in the U.S.)
- d. **Log back in after 3 days to make sure your visa status has been validated – this is a requirement BEFORE applying for a social security number!**

5. APPLYING FOR A SOCIAL SECURITY NUMBER

- **Validate your Visas in SEVIS: The employer will arrange for transportation to and from the social security office. This will happen after you have been validated in Sevis, for at least 10 days.**

SOCIAL SECURITY OFFICE
1865 West City Drive in Elizabeth City, NC

PLEASE REMEMBER TO GET A RECEIPT AT THE SOCIAL SECURITY OFFICE. IT'S YOUR ONLY PROOF THAT YOU APPLIED!

We look forward to meeting you!!

For general questions and emergencies, you may always contact the **CHI Main Office at 1-800-432-4643.**