



# CULTURAL HOMESTAY INTERNATIONAL

CHI BRINGS PEOPLE TOGETHER SINCE 1980!

## JOB DESCRIPTION

### USA WORK & TRAVEL PROGRAM



## Employer Information

|                          |  |
|--------------------------|--|
| <b>Employer name:</b>    | Save Mart, Tahoe City                                  |
| <b>Type of business:</b> | Retail   |
| <b>Job location:</b>     | Save Mart, Tahoe City                                  |
| <b>City:</b>             | TAHOE CITY   |
| <b>State:</b>            | CA   |
| <b>Zip:</b>              | 96145  |
| <b>Website:</b>          | <a href="http://www.savemart.com">www.savemart.com</a> |

## Why choose us?

CHI has had many successful seasons with Save Mart in Tahoe City. They are a great employer and love having international students. 60 years is a long time in any business... but that's when Save Mart Supermarkets started a new standard in the grocery business. Save Mart opened its first store in Modesto, California on January 17, 1952. Today Save Mart operates 226 stores!

## Cultural exchange activities

### Year-Round Fun at Lake Tahoe

Lake Tahoe is one of the most beautiful destinations in the world, a true "staycation." For vacationers, having fun here during any season is easy! Whether you are an outdoor enthusiast, prefer to be inside cozy shops and restaurants, or exploring famous landmarks, Tahoe is the place for you. Spend all day on the mountain skiing, riding, hiking, biking, or in the meadows, along the Truckee River, shores of Lake Tahoe... the options are endless! Take a relaxing sunset cruise, wine and dine in our fine restaurants and bistros, and shop in the specialty stores. Visit Nevada's world-famous casinos for fabulous entertainment. Learn about Tahoe heritage through museums and walking tours.

### Cobblestone Center

Not only does the Cobblestone Center in downtown Tahoe City boast the offices of Hauserman Rental Group and Brokers Dan Hauserman and Russ Baruh, it is also the home to dozens of shops, restaurants, activity vendors, salons, and even a movie theatre! Check out the list of sight-seeing opportunities at <http://visittahoe.com/>.

### Emerald Bay

If there's only one landmark you make a point to see, take the time to visit Emerald Bay. Hike the Rubicon Trail, tour Vikingsholm through the CA State Parks, boat or kayak the calm waters, explore Fanette Island and the Tea House, or just take "Wish You Were Here" photos from any of the breathtaking vistas. It's a must-see.

### Rubicon Trail

This trail is world renowned among 4x4 enthusiasts. The Rubicon Trail is an extreme 4x4 rock crawling trail located near Lake Tahoe high in the California Sierra Nevada Mountains. The trail is an incredibly beautiful approximately 12 mile stretch of incredibly scenic and very rocky county road that is rated 10 out of a scale of 10 or "most difficult" and is known as the "Granddaddy of all off highway trails county road." Be warned, this trail is for experienced drivers who have made the necessary aftermarket alterations to their 4x4s.

### The Beaches

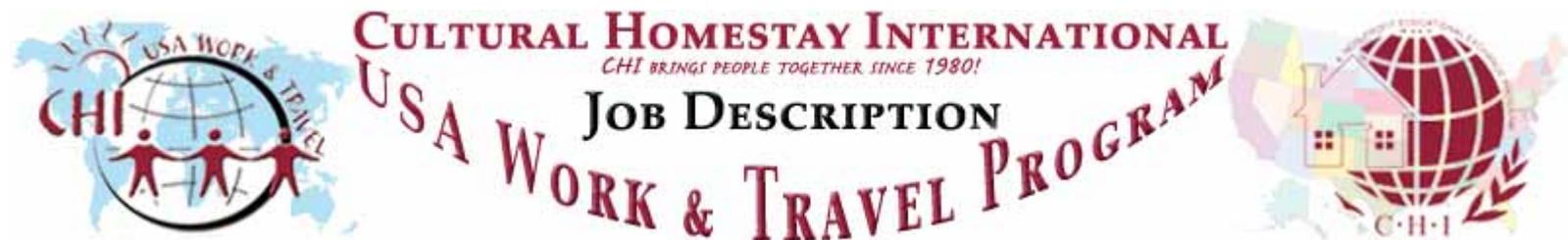
After all this is one of the main reasons why people come to the Tahoe! Whether you're looking to spend a quiet day with the entire family or party down like it's Spring Break, Lake Tahoe has a beach that has exactly what you're looking for. There are dozens of beaches that you can park next door to, and there are some remote beaches without another soul around. Be sure to check out our list of Lake Tahoe vacation rentals that are close to the beach.

### Round Hill Pines Beach

This half-mile of sandy beach is located on the southern end of Marla Bay on the flanks of Round Mound. This beach is great spot with plenty of amenities. It is the home of the Tahoe Bleu Wave, H2O Watersports, Lakeside Bar & Grill, tennis courts and a heated pool. There are also picnic tables and scenic pier that is perfectly situated to watch sunsets, especially during summer evenings when there is live music.

### Zephyr Cove

This beach is party central year round. The beach itself is over a mile long, sporting the best place to play volleyball, a huge passenger vessel and smaller passenger catamaran, and a wide-open grassy area perfect for events, concerts, or a game of touch football. You can also find water sport rentals. The Sunset Bar overlooks the beach and is a perfect place to sit on the beach and sip a drink, as they send cocktail servers to roam about the beach looking for thirsty people. This beach is more



“Spring Break” then “Wholesome Family Fun Time” and it has a party atmosphere, especially near the bar. There is a fee for parking and they often fill up at this popular spot. The Cove has camping, lodging with beachfront cabins, horseback riding, and snowmobiling during the winter.

Plus Tahoe City’s century-old heritage, historic sites (some claim haunted) and museums provide much history to explore as well.

### Position

|   |   |
|---|---|
| <b>Job title:</b>                           | Service Specialists (Bagger), Service Clerks  |
| <b>Job description and required skills:</b> | Adv English only. Work as a team to ensure the store is clean & well stocked, greet & assist customers. Must be willing to clean restrooms, empty trash, & retrieve shopping carts in the parking lot (very physical work). Must be physically able to lift up to 25lbs/11kg, bend & reach up to high shelves and stand for entire shift. May handle pork. Need to have great attitudes, like to work hard and be dependable & on time. Please do not apply for this job unless you can commit to the full season; we only want happy people who want to work as a team and be customer service oriented. Must be very trustworthy and honest. You must pass drug test. |
| <b>English level required:</b>              | advanced  |
| <b>Hourly wage (before taxes):</b>          | \$10-10.40  |
| <b>Position ID:</b>                         | 33603   |



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## Position Information

|   |            |
|---|------------|
| Tips:   | no         |
| Bonus:  | no         |
| Estimated hours per day:  | 5-8        |
| Number of days per week:  | 4-5        |
| Possibility of students getting more than estimated hours:                          | no         |
| If so, is overtime paid at the rate of 1.5 hourly, after 40 hours of work per week? | yes        |
| Earliest start date:  | 06/01/2017 |
| Latest start date:  | 06/05/2017 |
| Earliest end date:  | 09/07/2017 |
| Latest end date:  | 09/15/2017 |
| Is the employer willing to hire couples?  | no         |
| Is the employer willing to hire group of friends?                                   | yes        |
| Are meals included?   | no         |
| Is a drug test required?  | yes        |
| Is Skype interview required?  | no         |
| Do students complete an additional application upon arrival?                        | yes        |
| Possibility to find a second job in the area  | yes        |

**Second jobs require you to contact CHI at [chiwt@chinet.org](mailto:chiwt@chinet.org) or 1-800-432-4643 to receive the required form. The new potential employer will need to complete it. Both you and the employer will need to sign and return it to CHI for approval.**

**You can work with a new secondary employer ONLY AFTER you have received written authorization from CHI.**

|   |  |
|---|--|
| Additional comments regarding second job:               | 2nd jobs need to be pre-approved by Save Mart manager, no 2nd jobs on weekends.  |
| How soon after arrival will participants begin working? | Within a few days - must pass the drug test first.   |
| Specific instructions for arrival to employer:          | Please see Welcome Letter.   |
| Is training required?                                   | yes  |
| Conditions of training:                                 | Training will be provided. Once you've been oriented it will take 2 weeks to get your first paycheck, then you will get paid every week. |
| Is there possibility to change positions?               | no   |
| Are students required to wear a uniform?                | yes  |
| Does employer provide uniform?                          | yes  |
| Cost of uniform:  | 0  |
| Is uniform refundable?                                  | no   |



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**Do students need to purchase specific clothes or footwear?**

yes

**If so, details for clothing:**

Must bring blue jeans, no holes or rips. You will be provided one shirt; you can buy additional from your manager. All black, closed-toed, non-skid shoes like tennis shoes. Hair must be clean at all times and a reasonable length for men (NO ponytails or shoulder length hair for males)(for females it should be pulled back in a ponytail) NO piercings or visible tattoos for males. Females should only have one piercing per ear only and no visible tattoos. Good hygiene must be maintained, daily showering, use of deodorant and laundered clothes. Males must be clean shaven at all times. Shirt must tucked in at all times.

**Additional information:**

Wage: Service Specialists (\$10); Food Service Clerks (\$10.40). Union dues are \$40/month totaling \$120 for the 3 months. The dues will be collected in person by a union representative once a month. 24 hrs/wk is the minimum per the union contract, but you will probably work about 32hrs/wk. Additional jobs need to be Save Mart and CHI approved. Your schedule is posted each Wed for the following Mon-Sun, so your 2nd job can work around Save Mart's schedule. Must arrange own housing, it's expensive and difficult to find; arrive together to share costs.

## Housing Information

**Housing name:**

Save Mart, Tahoe

**Housing address:**

**City:**

Tahoe City, CA 00000

**Website:**

**Housing assisted by:**

Must Arrange Own

**Is student required to sign a separate housing contract?**

no

**Is housing cost deducted from paycheck?**

no

**Is housing deposit refundable?**

no

**Utilities included:**

no



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|  |  |
|--|--|
| <b>Is the housing mandatory?</b>                                   | no   |
| <b>Can students find alternative housing during their stay?</b>    | no   |
| <b>Location of work site best described as:</b>                    | Remote/Rural   |
| <b>Location details:</b>   | Tahoe City's miles of shoreline rest both North and West along Lake Tahoe. An array of year-round activities - including hiking, camping, fishing, and water sports in summer – make our small town a wonderful place to spend time with the family, enjoy world-class recreation or just relax and enjoy the view.<br><br>Enjoy four-star dining, homegrown coffee shops, elegant boutique shopping, art galleries, a walk along the lakeside trail system or Tahoe City's century-old heritage, historic sites and museums.<br>population: 1,557 |
| <b>Average daily temperature:</b>                                  | Summer: High 80F (27C); Low 46F(8C)  |
| <b>Community or regional website:</b>                              | <a href="http://www.visittahoe.org">www.visittahoe.org</a>   |
| <b>Nearest cities:</b>   | Reno / 231,027 population  |
| <b>Distance to nearest cities:</b>                                 | 45 miles (72K)   |
| <b>What to wear:</b>   | Summer: Light clothing, shorts, t-shirts, light jacket   |
| <b>Available public transportation:</b>                            | RTC/Citifare/Sierra  |
| <b>Public transportation access:</b>                               | Throughout the area  |
| <b>Accessible amenities (by walking or public transportation):</b> |  |
| <b>Food market:</b>  | yes  |
| <b>Shopping mall:</b>  | no   |
| <b>Post office:</b>  | yes  |
| <b>Bank:</b>   | yes  |
| <b>Movie theater:</b>  | no   |
| <b>Restaurants:</b>  | yes  |
| <b>Fitness center:</b>   | no   |
| <b>Laundry:</b>  | yes  |
| <b>Internet café:</b>  | yes  |
| <b>Public library:</b>   | yes  |

See housing options attached to the job offer page; students have stayed at one of these options for the past 6 years. You must book in advance; since they are based on availability.



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*Suggested Travel Information*

|  |  |
|--|--|
| <b>Nearest international airport:</b>  | Reno-Tahoe International Airport (RNO)   |
| <b>Nearest airport:</b>  | <a href="http://www.renoairport.com">www.renoairport.com</a>   |
| <b>Transportation from airport to employer and / or housing:</b>             | <a href="http://www.northlaketahoeexpress.com">www.northlaketahoeexpress.com</a>   |
| <b>Nearest bus station (to the airport):</b>                                 | <a href="http://www.northlaketahoeexpress.com">www.northlaketahoeexpress.com</a>   |
| <b>Bus information (web site):</b>   | <a href="http://www.northlaketahoeexpress.com">www.northlaketahoeexpress.com</a>   |
| <b>Nearest train information (to the airport):</b>                           | N/A  |
| <b>Train information (web site):</b>   | N/A  |
| <b>If participant arrives after hours suggested, overnight accomodation:</b> | <a href="http://www.hihostels.com">www.hihostels.com</a> or <a href="http://www.travelocity.com">www.travelocity.com</a> (see below) |
| <b>Cost per night:</b>   | Varies   |
| <b>Transportation to overnight accomodation:</b>                             | <a href="http://www.renoairport.com">www.renoairport.com</a> or <a href="http://www.yolobus.com">www.yolobus.com</a>                 |
| <b>Transportations cost:</b>   | Various  |
| <b>Specific instructions:</b>  | Please see Welcome Letter.   |

*Social Security Information*

|  |  |
|--|--|
| <b>Does the company require students to have Social Security number before arriving to the work place?</b> | no   |
| <b>Does the company provide Social Security application assistance?</b>                                    | yes  |
| <b>If so, details:</b>   | You must apply before traveling to your job. Please see Welcome Letter for important details and instructions.   |
| <b>Where is the closest Social Security office?</b>  | Reno, NV   |
| <b>How far is the Social Security office from the work place?</b>  | 50 miles (80K)   |
| <b>Specific instructions:</b>  | YOU MUST WAIT 10 BUSINESS DAYS AFTER VALIDATING IN SEVIS BEFORE GOING TO THE SOCIAL SECURITY OFFICE or you will be DENIED! Social Security is located at: 1170 Harvard Way, Reno, NV 89502; Telephone: 1-888-808-5481; Hours: Mon & Tues 9am-3pm, Wed 9am-12pm, Thu & Fri 9am - 3pm, except Federal holidays. Don't forget to get a receipt (and don't lose it) it is the only proof you have that you have applied! |



**WELCOME LETTER**  
**Cultural Homestay International**

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**Save Mart Tahoe City**  
100 River Rd. Tahoe City, CA 96145  
[www.savemart.com](http://www.savemart.com)

**Employer Contact Information:**

Dan Kohnen  
Email: [626mgr@savemart.com](mailto:626mgr@savemart.com)  
Phone: (530) 583-5231

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Hello Participants,

I will be your Program Coordinator during your Work & Travel program. My name is **Stephanie Smith**. We are here to help you prepare for your exciting season in **Tahoe City, CA** working for **Savemart Supermarkets!** This packet contains very important information regarding your travels, so please be sure to READ IT IN FULL, and print a copy to bring with you to the United States.

\* If you have not yet purchased a plane ticket, you should do so as soon as possible. **Log into [www.Sevis.Org](http://www.Sevis.Org) and enter your Flight information as soon as you purchase your ticket.**

**\*IF YOU WERE DENIED YOUR VISA AND ARE RECEIVING THIS EMAIL RESPOND TO THE SENDER AND LET THEM KNOW YOU ARE NOT COMING!**

If you have any question, please don't hesitate to contact myself at [chistephanie@chinet.org](mailto:chistephanie@chinet.org), or my Employment Services Manager; **Mary Wolfe** ([chimaryw@chinet.org](mailto:chimaryw@chinet.org)) or our Team Assistant **Lindsey Buckle** ([chilindsey@chinet.org](mailto:chilindsey@chinet.org)).

**Please add me on Facebook: [Add me as a Friend!](#)**

For emergencies, you may always contact CHI's Main Office at 1(800) 432-4643.

Have a safe trip!

Sincerely,

Stephanie Smith, Western Region Program Coordinator  
[chistephanie@chinet.org](mailto:chistephanie@chinet.org) | 714.862.8986  
Cultural Homestay International  
Facebook: LIKE us on CHI Western Region

## **1. BEFORE DEPARTURE**

Read your CHI Student Handbook. You should have received this from your agency.

Bring:

- Documents: Passport, J-1 Visa, DS 2019, sponsorship letter, job offer
- \$1000 US available (transportation from airport, housing deposits, food, etc.)
- Carry On (a change of clothes, medicines, copy of this letter) Always keep your important paperwork with you while traveling. Do NOT pack it!
- Contact your employer by email to notify him/her of your specific arrival time.
- Plan your flight accordingly: if your final destination is 5 hours away, make sure your flight arrives early in the day OR you have made a reservation at a hostel to stay overnight.
- **Log into [www.sevis.org](http://www.sevis.org) as soon as you know your flights so you can enter your flight information!**

## **2. CONTACT YOUR EMPLOYER**

The contact person at **SAVE MART** is **DAN KOHNEN**; you must contact **DAN** and **CHI** and let us know your flight information and when EXACTLY you will be arriving!

Please email **DAN** immediately at [626mgr@savemart.com](mailto:626mgr@savemart.com). **Please also email your Program Coordinator, STEPHANIE at [CHISTEPHANIE@CHINET.ORG](mailto:CHISTEPHANIE@CHINET.ORG) with your exact arrival information and to confirm receipt of this letter!**

Must bring blue jeans, no holes or rips. You will be provided one shirt; you can buy additional from your manager. All black, closed-toed, non-skid shoes like tennis shoes. Hair must be clean at all times and a reasonable length for men (NO ponytails or shoulder length hair for males)(for females it should be pulled back in a ponytail) NO piercings or visible tattoos for males. Females should only have one piercing per ear only and no visible tattoos. Good hygiene must be maintained, daily showering, use of deodorant and laundered clothes. Males must be clean shaven at all times. Shirt must tucked in at all times.

## **3. HOUSING:**

See attachment

The attached housing options document is for reference purposes only. You can also use <http://www.craigslist.org> if you would like to explore more options.

Sometimes students choose to rent one big house together, share an apartment together, or share a room together. Make sure when you are looking for housing that you keep the address of your employer in mind. Ideally, being within walking distance of your employer is best, or hopefully no more than a 20-30 minute commute.

Search for rooms that accept two people, or furnished apartments to share with other students. Make sure you talk to the other students about any housing rules you would like established before moving in together so there is no miscommunication. For example, smoking in the apartment or how you will share housing bills.

CHI is not recommending any online businesses such as Craigslist. If you find any housing options online, please be very cautious. DO NOT sign a legal agreement or send money, as there are many people that will try to scam you. If you have any questions or doubts notify me, your program coordinator (PC), and I will try to help with any housing you have found online.

If you have any questions or need assistance, please don't hesitate to ask.  
HAPPY HOUSE HUNTING!

#### **4. DIRECTIONS FROM THE AIRPORT TO YOUR HOUSING**

You will be flying into [Reno International Airport, Reno, NV](#). If you plan on staying a few days to sight see in Reno- you *must* make sure that you arrive to your workplace on your DS Start Date. Do not ask for additional days to travel before you come to work, you must report to work on time.

Here is a list of airport shuttles: <http://www.renoairport.com/tofrom-airport/shuttles>

You can also take the North Lake Tahoe Express Shuttle to Tahoe City ([www.northlaketahoeexpress.com](http://www.northlaketahoeexpress.com)). Telephone: (866) 216-5222. The North Lake Tahoe Express Counter is located in baggage claim within the North Lake Tahoe Welcome Center just across from baggage carousel #5 in the Reno Airport.

The cost is approximately \$50 per person and the trip takes about 1.5 hours. They depart Reno Airport 3 times a day. Be sure and check their website for current times, costs and to make a reservation.

As soon as you arrange your transportation, confirm your arrival dates with me and with your employer 2 weeks in advance.

#### **5. SEVIS**

**Before you arrive in USA-** Log in to [www.sevis.org](http://www.sevis.org) and enter your flight information as soon as you purchase your flight ticket.

**After you arrive in USA -** Log into the SEVIS system as soon as possible.

Any delay can affect your Social Security Card application, which then affects WHEN YOU CAN START WORKING! VALIDATE YOUR SEVIS STATUS IMMEDIATELY!

- a. Log in to [www.sevis.org](http://www.sevis.org) upon arrival in the USA. If you can't log in then you need to call us.
- b. Call CHI at 1(800) 432-4643 if you can't log on to complete the SEVIS validation process.
- c. Refer to your Student Handbook if you need specific instructions about how to log in. (Most public libraries have internet access – speak with library staff about your temporary stay in the US.)
- d. **Log back in after 3 days to make sure your visa status has been validated – this is a requirement BEFORE applying for a social security number!**

**6. APPLYING FOR A SOCIAL SECURITY NUMBER**

- **Validate your Visas in SEVIS.**
- **Then wait approximately 10 days and visit the closest social security office at:**

SOCIAL SECURITY OFFICE  
1170 Harvard Way, Reno, NV 89502  
Telephone: 1-888-808-5481

Social Security Office Hours:

MON: 9:00 AM - 4:00 PM; TUES: 9:00 AM - 4:00 PM; WED: 9:00 AM - 12:00 PM; THUR: 9:00 AM - 4:00 PM; FRI: 9:00 AM - 4:00 PM; SAT & SUN & Federal Holidays: CLOSED

**PLEASE REMEMBER TO GET A RECEIPT AT THE SOCIAL SECURITY OFFICE. IT'S YOUR ONLY PROOF THAT YOU APPLIED!**

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**We look forward to meeting you!!**

For general questions and emergencies, you may always contact CHI's Main Office at  
1-800-432-4643

## Save Mart Uniform



# Housing Options, Tahoe City, California summer 2017 for Save Mart, Tahoe City

## **Tahoe City Inn (\*\*best value\*\*)**

790 N Lake Blvd

Tahoe City, CA 96145

Phone: 1-800-800-8246

Contact: Stephanie Mearse Web: [www.tahoecityinn.com](http://www.tahoecityinn.com)

Located .6 miles to SaveMart Tahoe City

## **Americas Best Value Inn**

455 N. Lake Blvd.

Tahoe City, CA 96145

Phone: 866-588-8246 web: [www.americasbestvalueinn.com](http://www.americasbestvalueinn.com)

Owners: Doug and Diane

Rate: \$86 / night

Located .3 miles to Save Mart Tahoe City

Use Value Club Number:

**60 1385924 to Save 15%**

## **Pepper Tree Inn**

645 N. Lake Blvd.

Tahoe City, CA 96145

Phone: 530-583-3711 [www.peppertreeinn.com](http://www.peppertreeinn.com)

Located .5 miles to SaveMart Tahoe City

## **Ferrari's Crown Resort**

8200 N. Lake Blvd.

Kings Beach, CA 96143

Rate: \$119/night :2 Queens ((\$29 per person/night) or \$159/night for 6 people (\$26 per person/night)

Phone: 800-645-2260 web: <http://www.tahocrown.com/lakefront-rooms#>

Located 9.4 miles to SaveMart Tahoe City. 30 minute bus ride.

At all locations rates are subject to change and availability is on a first come, first serve basis, so please book your reservations in advance.

\*Please note CHI is not recommending any businesses and can't be responsible for any choices done by the students. This document is for reference only.