



CHI WORK AND TRAVEL

255 West End Avenue
San Rafael, CA 94901 USA

1-800-432-4643 x2
1-415-459-5397 x2

chiwt@chinet.org

wt.chinet.org

Job Description

EMPLOYER INFORMATION

Employer Name: Ghirardelli Chocolate Company, Lake Buena Vista
Type of Business: Bakery/Cafe/Ice Cream
Job location: 1710 E BUENA VISTA DR
Location type: Metropolitan area
City: LK BUENA VIS
State: FL
Zip: 32830
Website: www.ghirardelli.com

Why choose us?

Ghirardelli is an awesome employer and Boston is so much fun! You will have an opportunity to meet people from all over the U.S. and the world. This is truly a unique and multi-cultural experience that you will never forget.

Cultural exchange activities

Amazing oceans, and visit numerous museums, art centers, zoos, and cultural institutions, see the amazing neighborhoods that make up Orlando, enjoy the famous 4th of July fireworks, Walt Disney World, the possibilities are endless!

Position

Job title: Chocolateer 5.08 Orientation

Job prerequisites:

Job description: Advanced English. MUST be friendly, have excellent customer service skills. Must be able to perform all duties, including standing for 8 hours; employer will assign position based on need. Scoop ice cream, prepare food and drinks, clean, take out trash several times daily, mop floor, bus tables, pre-pack chocolate, stock merchandise, lift heavy cases 10-20 lbs, unload trucks 3 times a week. Have a strong knowledge of chocolate merchandise, wear the "Sundae Suit". Knowledge/handling of US Currency. Check in with employer upon arrival in Boston. You only have 48 hours to get a mandatory drug test.

English level required: Advanced

Hourly wage (before taxes): 10.00

Wage comments:

Meals: Yes

Meals details: 1 free ice cream product per shift; plus unlimited beverages while at work.

Position ID: 6165

Position Information

Tips: No

Bonus: No

Bonus comments:

Estimated hours per day: 6-8

Number of days per week: 5

Overtime: Slight



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Overtime details:

Earliest start date: 5/8/2018

Latest start date: 5/8/2018

Earliest end date: 8/28/2018

Latest end date: 9/7/2018

Is the employer willing to hire couples? Yes

Is the employer willing to hire group of friends? Yes

Are meals included? Yes

Is a drug test required? Yes

Drug test comments:

Is employer interview required? No

Employer interview details:

Do students complete an additional application upon arrival? Yes

Possibility to find a second job in the area Yes

Second jobs require you to contact CHI at chiwt@chinet.org or 1-800-432-4643 to receive the required form. The new potential employer will need to complete it. Both you and the employer will need to sign and return it to CHI for approval. You can work with a new secondary employer ONLY AFTER you have received written authorization from CHI.

Additional comments regarding second job: Second jobs require you to contact CHI at chiwt@chinet.org or 1-800-432-4643 to receive the required form. The new potential employer will need to complete it. Both you and the employer will need to sign and return it to CHI for approval. You can work with a new secondary employer ONLY AFTER you have received written authorization from CHI.

When will work begin? Within one week of arrival

Arrival Instructions: YOU MUST contact your employer upon arriving in Orlando. You only have 48 hours to take a mandatory drug test. Also, arrive BEFORE start date so you can attend orientation (on time!) If you miss orientation, you will not be scheduled to work until the following week. Please arrive at orientation in your complete uniform; including correct shoes, in order to be put on the schedule to work that weekend.

Is training required? Yes

Conditions of training:

Is there possibility to change positions? No

Uniform required? Yes

Does employer provide uniform? Yes

Cost of uniform: Provided by employer

Is uniform refundable? No

Uniform provided details: Employer supplies an apron & a hat

Do students need to purchase specific clothes or footwear? Yes

If so, details for clothing: Student must bring a button down short or sleeved white shirt (bussers and fountain employees can only wear short sleeves) khaki pants (no jeans), black non-skid shoes.

Grooming: NO high heels. No visible tattoos. Dress needs to be very conservative.

Important points of job:



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Job Description

Additional position information:

Housing Information

Housing name: Must arrange Own Orlando

Housing address: 1951 International Dr.

City: Orlando

Phone: (407) 641-3477

Fax:

Contact: Stephanie Castagneto

Email: chistephaniec@chinet.org

Website:

Housing assisted by: Must Arrange Own

Is student required to sign a separate housing contract? Yes

If so, contract details: Housing agreement will be based on which housing option the student will pick and each housing option will have their own contract details.

Type of housing: Apartment

Number of people to a room: 1

Bedrooms: 3

Bath: 2

Cost Type: Month

Cost Amount: \$666.35

Cost Details

Is housing cost deducted from paycheck? No

Is housing deposit required? Yes

Deposit amount: TBD

Housing deposit due date: Arrival

Instructions for deposit payment: TBD

Is housing deposit refundable? Yes

Conditions for deposit refund: TBD

Utilities included: Yes

If so, utilities details: Electric, internet, phone and TV is included in cost.

Utilities estimated cost per month:

Is the housing mandatory? No

Can students find alternative housing during their stay? Yes

Method of transportation from housing to work site: Public

Transportation details: Lynx buses. www.golynx.com

Additional housing features: CHI will offer leads but students are responsible for making final arrangements. Average housing cost are \$400-\$500 a month per student.

Comments: Basic furniture



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Location Area Information

Location type: Metropolitan area

Location of work site best described as: Marketplace with a lot of shops and attractions

Location details: Located on Walt Disney Properties

Average daily temperature: Humid, 23 - 33C or 73 - 92F

Community or regional website: www.orlando.com

Nearest cities: Fairview Shores

Distance to nearest cities: 6 Miles

What to wear: Shorts, tank tops, t-shirts, sandals. Prepare for hot weather.

Available public transportation: Yes

Public transportation access: Yes

Accessible amenities (by walking or public transportation)

Food market: Yes

Shopping mall: Yes

Post office: Yes

Movie theater: Yes

Restaurants: Yes

Fitness center: Yes

Laundry: Yes

Internet café: Yes

Public library: Yes



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Suggested Travel Information

Nearest international airport: Orlando International Airport
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Transportation from airport to employer and / or housing: Uber, Buses, Cabs
Nearest bus station (to the airport): LYNX
Bus information (web site): www.golynx.com/plan-trip/trip-planner.shtml
Nearest train information (to the airport): Sunrail
Train information (web site): www.sunrail.com
If participant arrives after hours suggested, overnight accomodation: N/A
Cost per night: N/A
Transportation to overnight accomodation: N/A
Transportations cost: N/A
Travel Instructions:

Social Security Information

Does the company require students to have Social Security number before arriving to the work place? No
Does the company provide Social Security application assistance? No
If so, details:
Where is the closest Social Security office? 1201 E Oak St, Kissimmee, FL 34744
How far is the Social Security office from the work place? 15 MILES
Specific instructions: You must wait 10 business days after validating in SEVIS before you apply for your card at the Social Security Office. YOU MUST GIVE YOUR EMPLOYER A RECEIPT TO VERIFY THAT YOU APPLIED FOR SOCIAL SECURITY.



OPENING DOORS TO THE WORLD SINCE 1980!

• **CULTURAL HOMESTAY INTERNATIONAL** •

— A Non-Profit Educational Exchange Program —

Greetings!

Welcome to the U.S. Department Work & Travel Cultural Exchange Program! My name is Stephanie Castagneto. I'm available to assist you with any questions you may have, while participating in the program. My goal is for us to maintain good communication before, during and after your program. So please check your email frequently! First, I would like to tell you a few things about myself...I live in a house in Orlando and I have two dogs. I started working with CHI in 2013, and I'm very happy to be part of the CHI team! Here are a few things to help you get started and be successful in your work and travel program:

1. As soon as you purchase your plane tickets, log onto www.sevis.org. You will login using your last name and DS number found on your DS-2019 form. Please enter all of your flight information and be sure to include how you are getting to your employer/housing location. You must notify your employer at least 2 weeks in advance of your arrival.
2. When you travel, please keep the following important documents with you at all times! Passport, J-1 Visa, DS-2019, Job Offer, Student Handbook, Arrival Instruction Letter and Sponsorship letter from CHI. Do NOT carry large amounts of cash! You need to have access to at least \$1,000 when you arrive. It's recommended that you use traveler's checks, bank/credit card and SOME cash.
3. After you arrive in the U.S., please log in to Sevis again to show proof of your arrival. The U.S. State Department requires you to do this within 3 days of entering the U.S. You will need to input your 1-94 number and housing address. If you change housing locations at any time, this must be updated in Sevis. The U.S. Government must know where you live at all times.
4. Please remember to use your home address in your home country when filling out paperwork with your new employer. This is very important and ensures that your employer can forward any employment related documents to you after you return home.
5. You must be validated in Sevis and be in the U.S. for at least 10 business days before you can apply for your social security card. You can check to see if you validated by going back into the Sevis system, 3 days after you validate yourself. An "S" in the status field verifies your validation. If you need assistance with this process, please contact CHI at 1-800-432-4643 or chiwt@chinet.org.
6. You are required to complete an online questionnaire each month of your program. An email will be sent to you monthly, requesting you to log into Sevis to complete it. Your program will be at risk if you do not complete the monthly questionnaire!
7. Second jobs - you are not allowed to work or start training at a 2nd job without CHI permission!

8. We encourage you to bring a small gift to your employer. Examples - key chain, picture postcard, magnet, etc. This is a nice gesture and will certainly bring a smile to their face!

I would like to wish you a wonderful cultural exchange program! I know it will be an unforgettable memory that you will cherish for years to come. Please be sure to take pictures and keep a journal. We are very excited about your arrival to the U.S. and I look forward to working with you, to make this a truly, life changing and meaningful experience!

Stephanie Castagneto
chistephaniec@chinet.org
407- 373 - 3661