



CHI WORK AND TRAVEL

255 West End Avenue
San Rafael, CA 94901 USA

1-800-432-4643 x2
1-415-459-5397 x2

chiwt@chinet.org

wt.chinet.org

Job Description

EMPLOYER INFORMATION

Employer Name: Merani Hospitality Inc
Type of Business: Hotel & Resort
Job location: 7001 BUFFALO AVE
Location type: Other
City: NIAGARA FALLS
State: NY
Zip: 14304
Website: doubletree3.hilton.com

Why choose us?

Cultural exchange activities

Position

Job title: Restaurant Server Assistant, Bus Person, Buffet Attendant

Job prerequisites:

Job description: Restaurant server assistant/bus person is one in the same. Responsible for working with servers to clear tables, re-set dining room, interact and assist guests with items such as water extra condiments etc. Duties include polishing silver and glassware, silver roll ups and light duty cleaning. There is a morning shift and afternoon/evening shift. Restaurant opens at 6am, closes at 11pm. This is a position that will pay \$10.40/hour non tipped however, tips are often given by the servers for good assistants. Buffet attendant is responsible for arriving at 5am, working with kitchen to set the morning breakfast buffet room with hot and cold foods, assisting guests with food selections from the buffet, assisting guest with special requests when needed, re-stocking/replenishing buffet as needed, health and sanitation records for buffet and breakdown/clean up at end of breakfast shift. Hours are 5am -1pm daily depending on occupancy levels.

English level required: Intermediate

Hourly wage (before taxes): 10.40

Wage comments: Housekeeping \$10.40
Restaurant \$10.40
Servers \$7.75

Meals: No

Meals details: 50% off

Position ID: 5122

Position Information

Tips: Yes, depending on conditions

Bonus: No

Bonus comments:



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Job Description

Estimated hours per day: 32-38

Number of days per week: 5

Overtime: Slight

Overtime details:

Earliest start date: 5/1/2018

Latest start date: 6/19/2018

Earliest end date: 9/1/2018

Latest end date: 9/25/2018

Is the employer willing to hire couples? Yes

Is the employer willing to hire group of friends? Yes

Are meals included? No

Is a drug test required? No

Drug test comments:

Is Skype interview required? Yes

Do students complete an additional application upon arrival? No

Possibility to find a second job in the area Yes

Second jobs require you to contact CHI at chiwt@chinet.org or 1-800-432-4643 to receive the required form. The new potential employer will need to complete it. Both you and the employer will need to sign and return it to CHI for approval. You can work with a new secondary employer ONLY AFTER you have received written authorization from CHI.

Additional comments regarding second job: Yes, as long as it does not conflict with your schedule at the Doubletree Hotel. The Doubletree Hotel is your primary employer and a second job must work around this schedule, not the other way around.

When will work begin? As soon as possible.

Arrival Instructions: Employees will be required to provide I9 paperwork upon arrival.

Is training required? Yes

Conditions of training: On the job paid training.

Is there possibility to change positions? Yes

Uniform required? Yes

Does employer provide uniform? Yes

Cost of uniform: n/a

Is uniform refundable? No

Uniform provided details:

Do students need to purchase specific clothes or footwear? Yes

If so, details for clothing: Dark slacks, comfortable closed toe work shoes, not sneakers.

Grooming:

Important points of job: Standing the entire shift

Additional position information: Employees will be required to provide I9 paperwork upon arrival.



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Job Description

Housing Information

Housing name: Niagara Falls

Housing address: Pending

City: Niagara Falls

Phone:

Fax:

Contact: Placeholder Contact

Email: chiwt@chinet.org

Website:

Housing assisted by: CHI

Is student required to sign a separate housing contract? Yes

If so, contract details: A housing list will be provided to all students living in the Niagara region. Students can choose their apt and will be responsible to their landlord agreement.

Type of housing:

Number of people to a room:

Bedrooms:

Bath:

Cost Type:

Cost Amount: \$0.00

Cost Details

Is housing cost deducted from paycheck? No

Is housing deposit required? No

Deposit amount:

Housing deposit due date:

Instructions for deposit payment:

Is housing deposit refundable? No

Conditions for deposit refund:

Utilities included: No

If so, utilities details:

Utilities estimated cost per month:

Is the housing mandatory? No

Can students find alternative housing during their stay? Yes

Method of transportation from housing to work site:

Transportation details:

Additional housing features:

Comments:



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Job Description

Location Area Information

Location type: Other

Location of work site best described as: Tourist Area

Location details:

Average daily temperature:

Community or regional website:

Nearest cities:

Distance to nearest cities:

What to wear: Will provide uniform

Available public transportation:

Public transportation access:

Accessible amenities (by walking or public transportation)

Food market: Yes

Shopping mall: No

Post office: Yes

Movie theater: Yes

Restaurants: Yes

Fitness center: No

Laundry: Yes

Internet café: Yes

Public library: Yes



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Job Description

Suggested Travel Information

Nearest international airport: BVF (Buffalo Niagara)

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Transportation from airport to employer
and / or housing: amtrak

Nearest bus station (to the airport):

Bus information (web site):

Nearest train information (to the airport):

Train information (web site):

If participant arrives after hours suggested,
overnight
accommodation:

Cost per night:

Transportation to overnight accommodation:

Transportations cost:

Travel Instructions:

Social Security Information

Does the company require students to have
Social Security number before arriving to
the work place? Yes

Does the company provide Social Security
application assistance? Yes

If so, details: Not required before arrival.

Where is the closest Social Security office?

How far is the Social Security office from the
work place?

Specific instructions: we can arrange uber or local taxi.



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• CULTURAL HOMESTAY INTERNATIONAL •

— A Non-Profit Educational Exchange Program —

255 West End Ave, SAN RAFAEL, CA 94901, USA

(415) 459-5397 • Fax (415) 459-2182

E-mail: chiwt@chinet.org • www.chinet.org

Dear Students,

Welcome to CHI's Work & Travel Program! We are excited to have you join us during your summer holiday and are committed to ensuring that you have an enriching experience in the United States. Print this email & keep it with you AT ALL TIMES. It contains very important information.

IMPORTANT : Please bring your passport with your Visa and DS Form. These are needed for entry into the United States and to obtain your Social Security number. If possible, bring a smart phone, so you can easily access the internet. T-Mobile has a program that you can activate on a temporary basis.

LOCAL INFORMATION

You will be working and living in the greater Buffalo-Niagara Falls area. It is a small city that is very nice. It is surrounded by lakes and very close to one of the seven wonders of the world- Niagara Falls as well as the Canadian border. There are many things to do here all summer from festivals, theatre performances, bike riding, and leisurely walks at the lake or the falls and lots of shopping areas.

www.bestofwny.com/concerts_festivals/index.html

As I just mentioned Buffalo & Niagara Falls sits next to Canada. In order for you to cross and enjoy all the wonderful cultural activities of that country you will need a separate visa for Canada that can be obtained from the Canadian Embassy in your country or region. It is something extra that is nice to have but is not required.

ARRIVAL INSTRUCTIONS

** Please email me your international flight itinerary immediately **
chivictoria@chinet.org

It is recommended to take a connecting flight from the international airport you land at directly to Buffalo airport. It is usually about an hour flight from the international airport you will fly into to clear immigration. When booking the reservation you should book it into Buffalo to save money and time.

VERY IMPORTANT*****

When you land in the USA and go through immigration they will give you instructions to go online & get your I-94 card. This is very important as you need it for your social security number to be able to work.

HOUSING INFORMATION

Please be advised that your housing has been arranged for you by CHI. You will be staying in an apt and sharing with other students.

The price of your housing will be \$300 per month. I will assist you with having roommates. You will also pay a deposit of \$200 that is refundable if you stay per the agreement & don't cause damage.

You will be given the exact address before arrival as there are several apts & it will depend which unit is available for your arrival date. They are all on the same street.

All of the utilities are included in the price: heat, water, electric. Wi-Fi can be negotiated with the landlord.

Your housing is located within walking distance to a grocery store, coffee shops, restaurants, shopping, cinema and more.

Please Note: there may be a two or three week delay before you receive your first paycheck from your employer. Therefore, be sure to bring a minimum of \$800 USD with you to cover the cost of food, transportation, and housing.

SEVIS & SOCIAL SECURITY

It is mandatory for J1 Visa participants to register all of their information on www.sevis.org, or send an email to CHI at chiwt@chinet.org or call CHI at 1-800-432-4643 and ask for the Work & Travel Department within three (3) days of your arrival. PLEASE keep in mind; you will not be able to apply for your Social Security Number until you have registered on SEVIS. Also, if you change jobs or change your US housing address, you are required to notice SEVIS within ten (10) days; even if you are just moving across the street or to a different room! The US government must know where you are at all times.

After you register on SEVIS, you can apply for your Social Security Number so you are legally eligible to work in the United States. I will assist you in applying for your Social Security number after you have arrived to the United States.

Social Security must see your current U.S. immigration documents in order to grant you a Social Security Number. When you go to the Social Security office you will need your passport with the I-94 form, your DS2019 form, the sponsor letter, and Work permit card .

Have a wonderful & safe trip! Please be sure to keep in regular email contact with me from now until your departure for America. Again, I cannot stress how important it is that you email me your flight information as soon as possible!! I am looking forward to working with you this summer.

Thank You,

Victoria Cani
chivictoria@chinet.org