



CHI WORK AND TRAVEL

255 West End Avenue
San Rafael, CA 94901 USA

1-800-432-4643 x2
1-415-459-5397 x2

chiwt@chinet.org

wt.chinet.org

Job Description

EMPLOYER INFORMATION

Employer Name: Red Roof Assets, LLC

Type of Business: Hotel & Resort

Job location: 2801 S KINGS HWY

Location type: Beach town

City: Myrtle Beach

State: SC

Zip: 29577

Website:

Why choose us?

Myrtle Beach is a top domestic tourist destination for Americans. With nearly 14 million visitors a year, 60 miles of warm & sandy beaches, an active nightlife, good restaurants, shopping, fishing, swimming, kayaking & more. Your work location is located 2 miles from the beach, you will not work on the beach itself.

Cultural exchange activities

Myrtle Beach hosts a lot of events such as concerts, sports, and we plan to provide barbecues and sports activities.

Position

Job title: Front Desk, Breakfast Attendant, Housekeeping

Job prerequisites: Have you ever working in a hotel doing physical labor? Are you willing and able to perform every task listed in the job description? Must be willing to perform all duties and be flexible.

Job description: A hotel front desk agent represents the first point of contact with guests and handles all stages of a guest's stay. A typical day as a hotel front desk agent involves registering/booking guests in and out of their rooms, while accommodating any special requests. As a housekeeper you will prepare rooms for guest - Cleaning rooms, bathrooms, and living areas, strip the bed of dirty linens, make beds with clean linens, dust, vacuum, clean refrigerators, clean microwaves, wipe down nightstands, phones, dressers and televisions. Bathrooms will include removing all soiled terry and replace with clean fresh towels, clean toilet bowls, clean around outside of toilets and behind toilets, wipe down vanities and cleaning sinks, clean mirrors, replenish soaps, shampoos, ice buckets, tissues. Cleaning tubs by scrubbing bottom and sides and wiping all walls of tub surround. Removing soiled shower curtains and replace with clean shower curtains. Clean bathroom floors. In living area of the suites, you will be required to pull out sleeper sofas and change sheets, clean under and behind the sofas, clean small tables and chairs, clean counter top areas. Remove all trash from the rooms. Be sure the air conditioners are on the correct settings. Be sure the refrigerators are on correct settings. Inventory of hangers, irons, ironing boards and hair dryers. Required to bring all dirty linen and trash to 1st floor throughout the day and everything at the end of shift to the laundry rooms. Any other duties requested. You must be in good physical condition for this position. You will be repeatedly bending, kneeling, squatting. Guest Services Agent/breakfast Attendant. Solely responsible for the daily preparation and presentation of all food items served to guests. Responsible for the daily set up, upkeep, and breakdown of the daily continental breakfast bar, hot breakfast buffet, and coffee area.

English level required: Advanced



CHI WORK AND TRAVEL

255 West End Avenue
San Rafael, CA 94901 USA

1-800-432-4643 x2
1-415-459-5397 x2

chiwt@chinet.org

wt.chinet.org

Job Description

Hourly wage (before taxes): 8.00

Wage comments:

Meals: No

Meals details:

Position ID: 1947

Position Information

Tips: yes

Bonus: No

Bonus comments:

Estimated hours per day: Up to 8

Number of days per week: 5-6

Overtime: Yes

Overtime details:

Earliest start date: 5/30/2018

Latest start date: 6/6/2018

Earliest end date: 8/14/2018

Latest end date: 9/14/2018

Is the employer willing to hire couples? No

Is the employer willing to hire group of friends? No

Are meals included? No

Is a drug test required? No

Drug test comments:

Is Skype interview required? No

Do students complete an additional application upon arrival? Yes

Possibility to find a second job in the area Yes

Second jobs require you to contact CHI at chiwt@chinet.org or 1-800-432-4643 to receive the required form. The new potential employer will need to complete it. Both you and the employer will need to sign and return it to CHI for approval. You can work with a new secondary employer ONLY AFTER you have received written authorization from CHI.

Additional comments regarding second job: Second jobs cannot interfere with this job. You will work Red Roof's schedule and not ask for certain shifts. No exceptions.

When will work begin? The day after you arrive, they will have orientation.

Arrival Instructions: If more than a few participants arrive at one time, employer will split the group and have more than one orientation.

Is training required? Yes

Conditions of training: Training is paid at the same wage. Length of training depends on how quickly you learn and are able to perform required duties at or above a satisfactory level.

Is there possibility to change positions? No

Uniform required? Yes

Does employer provide uniform? Yes

Cost of uniform: 0



CHI WORK AND TRAVEL

255 West End Avenue
San Rafael, CA 94901 USA

1-800-432-4643 x2
1-415-459-5397 x2

chiwt@chinet.org

wt.chinet.org

Job Description

Is uniform refundable? No

Uniform provided details:

Do students need to purchase specific clothes or footwear? Yes

If so, details for clothing: Shirt and name tag are provided by employer. You must have closed toed, non skid shoes. Long shorts are okay but they must be knee length and not tight fitting. You cannot wear leggings, flip flops, sandals, tank tops, tube tops, camisole tops. All clothes must be clean, have no holes, be in good condition and look professional. No exceptions. Even when you are not working, you must follow strict guidelines as guests will see you throughout their stay.

Grooming:

Important points of job: All positions are hard, physical work and can be demanding if you haven't done this type of work in the past. Paychecks will either be direct deposit to a pay card or into a checking account bank in the US only. You will be expected to meet the housekeeping time and quality goals. Check out room's goal is 25 minutes, per room. Stay over goal is 10 minutes a room.

Additional position information: Have you ever working in a hotel doing physical labor? Are you willing and able to perform every task listed in the job description? Must be willing to perform all duties and be flexible.

Housing Information

Housing name: SP18 - Red Roof MB - Employer Provided

Housing address: 2801 S KINGS HWY

City: Myrtle Beach

Phone: (843) 626-4444

Fax:

Contact: David Helman

Email: i0232@redroof.com

Website:

Housing assisted by: Employer

Is student required to sign a separate housing contract? Yes

If so, contract details: Participants may be asked to sign a housing agreement.

Type of housing: Hotel

Number of people to a room: 3

Bedrooms: 1

Bath: 1

Cost Type: Month

Cost Amount: \$0.00

Cost Details Participants must keep their rooms clean at all times. This is mandatory. There will be weekly walk through to check the conditions of your rooms. If there are any damages, everyone in the room is responsible. Job and housing go hand in hand. If you lose your job, you lose your housing. You can only stay in the hotel while you are working.

Is housing cost deducted from paycheck? No

Is housing deposit required? No



CHI WORK AND TRAVEL

255 West End Avenue
San Rafael, CA 94901 USA

1-800-432-4643 x2
1-415-459-5397 x2

chiwt@chinet.org

wt.chinet.org

Job Description

Deposit amount:

Housing deposit due date:

Instructions for deposit payment:

Is housing deposit refundable? No

Conditions for deposit refund:

Utilities included: Yes

If so, utilities details: Air conditioning MUST be on in your room everyday. Please do not windows or doors open to let the air conditioning out of your room. If you are chilly, please put on a sweater.

Utilities estimated cost per month: 0

Is the housing mandatory? Yes

Can students find alternative housing during their stay? No

Method of transportation from housing to work site: Walking

Transportation details: Housing and employer are on the same property.

Additional housing features: Electric, Water, Garbage, Internet, Phone for local calls, TV. *** Employer reserves the right to move you to another room to accommodate a guest for their length of stay, when needed. No loud music or parties. You cannot have any guests in your room overnight without the managers permission. No exceptions.

Comments: Deluxe double room with two full size beds, microwave, refrigerator, 25" television, full bath with shower, small work area with desk and data port. Double suites are two rooms. One room has two full beds and bathroom. The other room has a pull out sleeper sofa with a bathroom, microwave, refrigerator, 25" television, full bath with shower, small work area with desk and data port.



CHI WORK AND TRAVEL

255 West End Avenue
San Rafael, CA 94901 USA

1-800-432-4643 x2
1-415-459-5397 x2

chiwt@chinet.org

wt.chinet.org

Job Description

Location Area Information

Location type: Beach town

Location of work site best described as: Myrtle Beach is a top destination for Americans. With nearly 14 million visitors a year, 60 miles of warm & sandy beaches, an active nightlife, good restaurants, shopping, fishing, swimming & more. Your work location is 2 miles from the beach, you will not work on the beach itself. Broadway at the Beach is 5.5 miles away, Market Common is 2 miles.

Location details: Hotel Resort

Average daily temperature: 60 F and up; very humid

Community or regional website: www.visitmyrtlebeach.com

Nearest cities: Charleston, SC 127,999 - 100 miles

Distance to nearest cities: Wilmington, NC 112,067 - 75 miles

What to wear: Clothes you can layer; seasons will change.

Available public transportation: Limited

Public transportation access: Limited

Accessible amenities (by walking or public transportation)

Food market: Yes

Shopping mall: Yes

Post office: Yes

Movie theater: Yes

Restaurants: Yes

Fitness center: No

Laundry: Yes

Internet café: Yes

Public library: Yes



CHI WORK AND TRAVEL

255 West End Avenue
San Rafael, CA 94901 USA

1-800-432-4643 x2
1-415-459-5397 x2

chiwt@chinet.org

wt.chinet.org

Job Description

Suggested Travel Information

- Nearest international airport:** Atlanta (ATL) Charlotte (CLT)
- Nearest airport:** Myrtle Beach International Airport (MYR)
- Transportation from airport to employer and / or housing:** Taxi, if after hours.
- Nearest bus station (to the airport):** Greyhound Bus
- Bus information (web site):** www.greyhound.com
- Nearest train information (to the airport):** Amtrak
- Train information (web site):** www.amtrak.com - Florence, SC - 82 miles
- If participant arrives after hours suggested, overnight accomodation:** Go to Red Roof Inn; open 24 hours.
- Cost per night:** \$100 +
- Transportation to overnight accomodation:** Taxi
- Transportations cost:** \$50 +
- Travel Instructions:** Please send your arrival information to your employer. Arriving 8 am - 5 pm only, your employer will come to get you. After hours, you must take a taxi to Red Roof Inn. Do not arrive during the Motorcycle Festivals: May 12-21 and May 26-29, 2018.

Social Security Information

- Does the company require students to have Social Security number before arriving to the work place?** No
- Does the company provide Social Security application assistance?** Yes
- If so, details:** Please attend local ISOP meetings at 9:00 am sharp at Seacoast Vineyard Church: 504 27th Ave N, Myrtle Beach, SC 29577 to apply for Social Security number & bank account. If not, you will spend a day applying at their office in Conway: Mon., Tues, Thurs & Friday – 9 am – 3 pm, Wed. – 9 am – 12 pm.
- Where is the closest Social Security office?** 1316 THIRD AVE CONWAY, SC 29526
- How far is the Social Security office from the work place?** 15 miles; all day by bus
- Specific instructions:** Read your student handbook & take ALL documents with you. If you don't, you will have to travel back to Social Security on another day, at your expense. \$\$\$