



CULTURAL HOMESTAY INTERNATIONAL

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IP/TP/HP

INTERSHIP / TRAINING / HOSPITALITY PROGRAM

PARTICIPANT APPLICATION PACKET COVER

CHI ID Code

THIS APPLICATION PACKET CONTAINS THE FOLLOWING:

- Internship / Training Program Handbook** – To be read *completely*.
- Participant Profile** – *Print* in black ink.
- Professional Focus, Goals and Objectives Sheet** – Print in black ink; include Four (4) photographs.
- In-Person Partner Interview Sheet** – To be completed and submitted by the Partner Agency.
- Authorization and Release Agreements** – To be read thoroughly and signed by the applicant.
- Participant Policy Addendum (Formerly known as the Checklist)**

INTERNSHIP / TRAINING PROGRAM APPLICATION CHECKLIST

Please check when completed:

- Application Packet Cover** – All questions and forms completed and signed.
- A Total of Two (2) Photographs** –1 passport-size and 1 professional demeanor photos.
- Letter of Introduction to the Host Business** – Attached to Application Packet.
- Curriculum Vitae/ Resume** – Attached to Application Packet.
- Two (2) Letters of Recommendation** – Attached to Application Packet.
- Proof of University Attendance or Diploma or Current Enrollment Certificate**
- Proof of Insurance and Policy Number** – Attached to Application Packet.
- Recognized English Language Test or Signed Documentation from an Academic Institution or English Language School Institution**

FOR SELF ARRANGED ONLY

- Self Arranged Participant Program Policy Acknowledgement**
- DS 7002**
- Host Business Agreement**
- Employer Dunn & Bradstreet Identification Number**
- Employer Identification Number**
- Copy of Workers' Compensation Policy**

Applicant's First name: _____ Middle Name: _____ Last Name: _____

E-mail: _____ Agency: _____

Agency: _____ Email Address: _____

Agency Address: _____

NOTE

THIS APPLICATION PACKET IS A STEP TOWARD DEMONSTRATING YOUR RESPONSIBILITY TO THE POTENTIAL HOST BUSINESS. YOUR ATTENTION TO ALL DETAILS AND ACCURACY IS OF THE UTMOST IMPORTANCE. SHOULD YOU BE ACCEPTED, ALL GUIDELINES AND RULES WILL BE ADHERED TO. PLEASE BE SURE YOU ARE IN AGREEMENT WITH THE RULES, TERMS AND CONDITIONS BEFORE APPLYING TO THIS PROGRAM.

I have read, understand and agree with the above statement:

Applicant's signature: _____ Date: _____